

Government of Pakistan
Revenue Division
Federal Board of Revenue
Administration/HR

C.No. 13(01)/2024-M/HR.C-III

Islamabad, the 17th April, 2024


To: All Chief Collectors/Director Generals
All Collectors/ Directors of Customs Field formations

Subject: **Correspondence with FBR, HQ by the Field Formations of Customs Department.**

I am directed to refer to the subject cited above and to say that it has been observed that correspondence is being forwarded to FBR (HQs) on various issues directly addressing the same to higher authorities by Customs field formations under the signatures of junior officers without observing the official norms.

2. The Competent Authority has taken a serious view of this practice and desired that in future all correspondence made with the FBR (HQs) must be forwarded under the signatures of concerned Head of department.

3. All Head of departments are hereby directed to ensure that the aforesaid instructions must be followed in letter and spirit.


(Zakir Hussain) 17/4/24
Second Secretary (M/HR.C-III)
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